

Moving out Procedure

- We will need to conduct an inspection of your room and the communal areas the day before or the day of your moving out. This is to ensure the property has been left in the same condition as when you moved in.
- All keys must be returned and all personal possessions must be removed from the property.
- The key fee will be returned by bank transfer when you have returned your keys and have emailed your bank details to laurieh@fameport.co.uk.
- As soon as you know what day you will be moving out please contact us by email and we will book you in.
- It's rare that we have problems but when we do its normally for the following reasons:
 - Not giving keys back
 - Leaving the property before any inspection and not cleaning up
 - Not reporting any breakages in advance and these being found at inspection time
 - Leaving possessions at the property requiring disposal
 - Leaving black or recycling bags at the property
 - Leaving the property in a poor condition requiring cleaners to sort things out
 - Leaving stuff in kitchen cupboards in fridges that require cleaning out
 - Leaving ovens and grills in dirty state
 - Leaving bathrooms in a poor state
 - Leaving possessions or broken bits items in rear garden
 - Not cleaning out fridges and freezers
 - Leaving unpaid bills (gas electric and water)

Leaving ovens/grills and fridges in a dirty state is the most common reason for issues at moving out time, please do not forget to sort these out. Last year we were forced to involve 3 sets of parents where ovens were not cleaned out. You and your parents are liable for any cleaning costs to restore the property to the condition when you took possession.

If you are leaving the property before your housemates you will need to sort out your room and the communal areas (kitchen, lounge and bathroom). This is to avoid issues where the last person leaving is left to sort out the entire house – **it happens every year!**

So in summary, for the sake of a few hours cleaning up it really isn't worth us getting your guarantors involved with all the hassle that entails. **You have all signed the moving in form that testifies that the house was cleaned when you moved in. we want the house back in the same clean state.**